

Training and Operating Instructions

Thank you for choosing Pop-Up. Prior to usage, all operators must read the following basic instructions and Safety Rules



- ① Brake
- ② Bubble Spirit Level
- ③ Battery Isolator Switch (Key)
- ④ Emergency Lowering Control
- ⑤ Control Box

1. **For use.** Before operating the following items must be checked - Structure is free of damage. Castor Brakes will engage. No oil leakage. Raise / lower and Emergency Stop functions are operational.
2. **Place of use** - Internal Use Only. Make sure ground or floor is level and capable of supporting the total maximum safe working load of 240 kgs and machine self weight of 215 kgs, giving a point load of 114 kgs per castor. **Ensure no overhead obstruction before elevating.**
3. **Bubble Spirit Level** - Bubble must be located within the perimeter of the inner circle.
4. **Battery Isolation Switch.** Insert Key in the '0' (OFF) position and turn to the 'I' (ON) position. Key must be removed when not in use.
5. **Apply Castor Brakes** before entering the platform.
6. **Entering and leaving the platform.** Always use three points of contact when entering or exiting the platform using the step and handles provided.
7. **The Control Box** houses the platform raising and lowering controls. Pressing the 'UP' button raises the platform. Pressing the 'DOWN' button lowers the platform. Emergency Stop. An emergency stop button is provided on the control box. Once depressed this isolates power to the raise and lower functions.
8. **Emergency lowering.** To lower the platform in the event of an emergency, a control is provided below the nameplate. Turning the knob in an anticlockwise direction opens the flow valve which in turn lowers the platform.
9. **Battery Charging.**
10. **Turn the main isolator switch** to position '0' and then connect either of the supplied charger leads (240v or 110v type plugs) which can be found attached to the underside of the platform, to the onboard charger. Turn the main isolator switch to position '2' and then turn on mains supply. The battery will now charge automatically and the indicator panel will show when full charge has been achieved.

Pop-Up is a piece of work equipment and is therefore subject to the PUWER regulations, which state that 'all persons who use work equipment shall have received adequate training.....' (Puwert 98, Reg.9) This Training and Operator Instruction Card provides the basis of that training. Employers should satisfy themselves that all users have read and understood the instructions therein before use of the Pop-Up is permitted.

SAFETY RULES

- NEVER** Exceed the rated capacity (Safe Working Load or SWL) of the platform (240 kgs).
- NEVER** Use the Pop-Up as a 'crane' (e.g. by suspending loads from beneath the platform).
- NEVER** Make any attempt to increase the working height or outreach of the platform (e.g. by use of step-ladders in the platform).
- NEVER** Manoeuvre the Pop-Up on an inclined surface otherwise it may become uncontrollable.
- NEVER** Manoeuvre the Pop-Up whilst in its elevated position, as this may cause instability.
- NEVER** Manoeuvre the Pop-Up with a person or materials in the platform.
- NEVER** Enter or exit the platform unless the platform is in the lowered and transport position.
- NEVER** Apply external side loads to the platform or scissor structure.
- NEVER** Allow persons at ground level to operate the controls whilst the platform is occupied (unless in an emergency situation).
- NEVER** Operate the Pop-Up outdoors. It has not been designed to withstand wind loading.
- ALWAYS** Undertake the daily checks recommended in item 1 (see reverse) prior to operation of the machine.
- ALWAYS** Ensure that all instruction, warning and Safe Working Load decals are clean and legible.
- ALWAYS** Ensure the Pop-Up is positioned on adequate ground to support the weight of the machine.
- ALWAYS** Ensure that sufficient clearance is given if working near to live conductors or overhead obstructions.
- ALWAYS** Ensure that castor brakes have been engaged before elevating the work platform.
- ALWAYS** Ensure that the platform does not come into contact with fixed objects (e.g. buildings, etc.) or moving objects (e.g. vehicles, other plant equipment, etc.).
- ALWAYS** Replace any removable guard rails (e.g. close & lock access gate) to enable full edge protection to be maintained.
- ALWAYS** Ensure that the load is evenly distributed within the platform.
- ALWAYS** Ensure the safety of persons that may enter the area around the platform (e.g. cordon off areas to prevent persons entering the danger area).

